

## SUBJECT INDEX

(The numbers refer to items in the Author and Research Study Index, not to pages.)

### A

Academic:  
Students: 42, 280, 497, 842, 865, 896, 937, 978  
Teachers: 259  
Accounting: 138, 197, 250, 265, 304, 461, 472, 603,  
723, 828, 864, 934, 1008, 1044, 1147  
Accrediting by Colleges: 953  
Accuracy—Typewriting (*See Speed and Accuracy*)  
Activity Program: 1145  
Adding Machines: 164  
Administration:  
Business Education: 118, 353, 613, 746, 1093, 1142  
Private Business Schools: 674  
Administrators: 81, 613, 1066, 1142  
Advanced Business Training (*See Senior Business Training*)  
Advertising: 63, 591, 785, 877, 882  
Alabama: 97  
Albany, N. Y.: 463  
Allentown, Pa.: 271  
Alton, Ill.: 284  
Approach:  
Bookkeeping: 265, 781, 803  
Cost: 265  
Arithmetic:  
Bookkeeping: 91, 419, 612, 835, 1004  
Junior High School: 221  
Vocabulary: 221  
Arizona: 14, 301, 500, 880, 1093  
Arkansas: 334  
Articulation:  
Accounting: 250, 304, 576, 1044  
Bookkeeping: 250, 304, 1044  
Business Education Subjects: 1031  
High School and College: 705, 916, 953  
Junior College and College: 703  
Junior-Senior High School: 104, 620, 1111  
Associations: 849, 992  
Athens, Ohio: 355  
Attitudes: 566, 1095  
Austin, Texas: 320  
Avocational Aims—Bookkeeping: 1134  
Awards—Typewriting: 446

### B

Baltimore, Md.: 172  
Bibliography: 694  
Blackstone-McLaughlin — Stenographic Proficiency  
Test: 756  
Blind: 195, 341  
Bookkeeper: 289, 753  
Bookkeeping:  
Accounting: 250, 265, 304  
Achievement: 34, 907, 1040

Bookkeeping (*Cont'd*):  
Advanced: 609  
Approaches: 91, 265, 781, 803  
Arithmetic: 91, 419, 612, 835, 1004  
Articulation: 250, 304, 1044  
Avocational Aims: 1134  
Courses of Study: 28, 157, 267, 556, 732, 813, 834  
Curricula: 711, 835, 965, 1048  
Difficulties: 543  
Duties: 289, 753, 943  
Elementary: 16, 24, 26, 77, 197, 203, 265, 268,  
409  
Enrichment Material: 671, 1128  
Errors: 482  
Experiments: 25, 253  
Historical Development: 193, 662, 987  
Improvement: 971  
Junior High: 885, 1035  
Materials: 253, 671, 823  
Methods: 176, 247, 758, 823, 834, 1041, 1052  
Nonvocational Values: 253, 254, 1083, 1134  
Personal Use: 262, 323, 391, 864, 1009  
Practice Sets: 856  
Practices: 789, 892  
Prognosis: 612, 720, 934, 995  
Secretarial: 26  
Statements: 117, 847  
Status: 243, 315, 367, 806, 1035  
Study Guides: 24  
Success: 994, 978, 1045  
Supervision: 353, 903  
Teaching: 25, 176, 247, 253, 254, 452, 504  
Tests: 37, 136, 527, 586, 934, 961  
Textbooks: 332, 556, 632, 644, 662, 929  
Twentieth Century: 38  
Vocabulary: 946, 1115  
Vocational: 218, 391, 431, 460, 1134  
Boston, Mass.: 507  
Boys: 31, 179, 230, 520, 620  
Brooklyn, N. Y.: 422  
Bucks County, Pa.: 60  
Burlington, Iowa: 655  
Business: 9, 124, 389, 789  
Business Activities: 1084  
Business Administration and Management: 153, 340,  
509, 700, 910  
Business Arithmetic:  
Achievement: 506  
Bookkeeping: 91  
Courses of Study: 468, 733, 835  
Methods: 721, 823  
Needs: 518  
Notebook: 424  
Texts: 58  
Business Control: 357

## BIBLIOGRAPHY OF RESEARCH STUDIES

- Business Correspondence (*See* Business Letters)
- Business and Education: 124, 402, 598, 797
- Business Education:
- Administration: 118, 353, 613, 746, 1093, 1142
  - Aims: 590, 1134
  - Articulation: 1031
  - Associations: 849, 992
  - Bibliography: 694
  - Certification: 510, 574, 634, 796, 1102
  - Changes: 334
  - Changing Values: 888
  - Choice of Courses: 370
  - City Directors: 118
  - Collegiate: 392, 974
  - Contests: 572
  - Cost: 205, 317, 950, 973
  - Co-operative Program (*See* Co-operative Education—Business Education)
  - Courses of Study: 50, 408, 455, 502, 660, 763, 960, 1065, 1124
  - Curriculum (*See* Curricula—Business Education): 42, 47, 497
  - Development (*See* History—Business Education)
  - Directors: 118, 730
  - Doctrines: 986
  - Evolution (*See* History—Business Education)
  - General: 256, 1078
  - Handbook: 857
  - Heads of Departments: 20, 361, 730, 1066
  - History (*See* History—Business Education)
  - Issues: 394, 731
  - Junior High School: 42, 47, 497
  - Literature: 636
  - Methods: 82, 237, 283
  - Nonvocational: 120, 159, 947
  - Objectives: 189, 590, 713, 993, 1087, 1134
  - Organization: 212, 552, 674, 709, 746, 793, 819
  - Philosophy (*See* Philosophy—Business Education)
  - Problems and Procedure: 549
  - Prognosis: 569
  - Program: 324, 355
  - Publicity Procedure: 567
  - Pupil: 699
  - Reorganization: 212
  - Reports: 798
  - Research: 64, 471, 525, 912
  - Schools: 232
  - Standardization: 201
  - Status: 106, 170, 364, 376, 439, 540, 557, 562, 599, 638, 639, 651, 696, 728, 757, 858, 860, 880, 1002, 1029
  - Students: 865, 896
  - Subjects: 13, 43, 61
  - Surveys: 6, 46, 87, 97, 132, 186, 190, 199, 223, 249, 255, 288, 297, 302, 327, 338, 347, 354, 369, 426, 428, 441, 476, 519, 559, 574, 605, 618, 624, 656, 707, 772, 801, 804, 850, 891, 898, 905, 908, 956, 979, 980, 1014, 1051, 1068, 1077, 1090, 1098, 1143
  - Teacher Training (*See* Teacher Training—Business Education)
  - Teachers: 43, 175, 192, 241, 259, 303, 377, 583, 680, 725, 726, 739, 745, 788, 796, 809, 863, 1016, 1093
  - Teaching: 320
  - Teaching Devices: 719, 1093
- Business Education (*Cont'd*)
- Trends: 44, 81, 226, 401, 423, 480, 558
  - Vocabulary: 795, 946
  - Vocational: 159, 214, 215, 217, 460, 511, 520, 622, 686, 776, 1062, 1137
  - Business English: 32, 113, 154, 155, 349, 579, 633, 732, 734, 1030
  - Business Experience: 421, 1017
  - Business Information: 77, 84, 162, 242, 269, 272, 329, 330, 343, 398, 405, 546, 575, 681, 759, 887, 890, 1010, 1071, 1116
  - Business Law: 50, 73, 184, 309, 316, 372, 384, 456, 489, 547, 684, 716, 732, 773, 862, 959, 964, 999, 1109, 1134, 1138
  - Business Letters: 32, 113, 154, 155, 349, 374, 579, 1030
  - Business Life: 41, 924
  - Business Machines (*See* Office Machines)
  - Business Needs: 252, 492, 533
  - Business Organization and Management: 410, 626, 636, 658, 700
  - Business Schools (*See* Private Business Schools)
  - Business Success: 566
  - Business Trainee: 392
  - Business Training: 9, 14, 36, 822, 974  
(*See also* Junior Business Training)
  - Business Transactions: 120, 311
  - Business Workers: 184, 1021

## C

- Calculators: 688
- California: 8, 80, 111, 146, 209, 234, 281, 332, 362, 450, 452, 553, 557, 576, 657, 737, 751, 766, 791, 817, 830, 868, 980, 1074, 1079, 1090, 1105
- Cambridge, Mass.: 839
- Camden, N. J.: 1043
- Canada: 618
- Carbon Copies: 240
- Catholic Schools: 422
- Certification: 192, 300, 510, 574, 634, 796, 889, 1102
- Certified Public Accountants: 1008
- Chicago, Ill.: 158, 551, 704, 724, 1048
- Church College: 942, 1029
- Cincinnati, Ohio: 47, 182, 404
- City Directors: 118
- Civilian Conservation Corps: 838, 1046
- Civil Service: 290, 917
- Clerical Ability: 17
- Clerical Aptitude: 923
- Clerical Information: 328
- Clerical Positions: 158, 177, 274, 379, 440, 778
- Clerical Practice (*See* Clerical Training)
- Clerical Training: 71, 194, 351, 371, 911
- Clerical Work (*See* Clerical Positions)
- Clerical Workers: 308, 378, 449, 491, 841, 900, 963, 1000, 1023, 1043
- Cleveland, Ohio: 917
- Clubs: 717, 897, 1119
- College Education: 45, 129, 132, 138, 153, 156, 187, 191, 220, 231, 250, 295, 304, 347, 371, 380, 381, 392, 407, 426, 432, 439, 447, 461, 472, 513, 539, 577, 581, 636, 661, 679, 700, 703, 705, 730, 740, 754, 760, 797, 822, 828, 833, 872, 873, 916, 937, 939, 942, 952, 953, 974, 982, 990, 997, 998, 1016, 1029, 1042, 1044, 1055, 1060, 1070, 1089
- College Preparatory: 322, 563

**Collegiate** (*See also College Education*):  
 Accounting: 461, 472, 833, 1147  
 Business Education: 392, 974  
 Business Organization: 636  
 Business Training: 974  
 Management: 636  
 Marketing: 636  
 Merchandising: 636  
 Secretarial Training: 371, 407, 990, 1060, 1141  
**Collegiate Schools of Business** (*See College Education*)  
 Colorado: 63, 186, 237, 384, 466, 663, 1106  
 Columbus, Ohio: 356  
**Commercial Arithmetic** (*See Business Arithmetic*)  
**Commercial Education** (*See Business Education*)  
**Commercial Geography**: 1128  
**Commercial Law** (*See Business Law*)  
**Community Needs**:  
 Agricultural: 899  
 Curriculum: 79, 306, 385, 561, 601, 608, 659, 664,  
     976, 1053, 1064, 1092  
 Office Training: 110  
 Survey: 898  
**Comptometer**: 610  
**Connecticut**: 441  
**Consumer Education**:  
 Literature: 901  
 Sales: 852  
 Shopping: 800  
 Texts: 44, 852  
 Training: 216, 631  
 Transactions: 120  
 Contests: 237, 572, 774  
 Continuation Schools: 925  
 Contract Method: 53  
**Co-operative Education**:  
 Business Education: 21, 182, 211, 508, 737, 945  
 Merchandising: 884, 1126  
 Retail Selling: 173, 277, 570, 1073  
 Stenographic: 729  
**Co-operative Studies**: 972  
**Co-ordinators—Distributive Education**: 7, 319  
**Correlation**: 13, 112, 115, 181, 534, 542, 1031, 1122  
**Correspondence School Courses**: 1050  
**Costs**:  
 Business Education: 205, 317, 950, 973  
 Equipment: 70  
**Courses of Study**:  
 Advertising: 63  
 Bookkeeping: 28, 157, 267, 556, 732, 758, 813, 834  
 Business Arithmetic: 468, 733, 835  
 Business Education: 50, 69, 408, 455, 502, 660,  
     763, 960, 1065, 1124  
 Business English: 1030  
 Business Organization and Management: 410  
 Consumer Education: 631  
 General Business Practice: 443  
 Junior Business Training: 443, 735, 805, 810, 991,  
     1079  
 Merchandising: 826  
 Office Practice: 110, 194, 399, 592, 692  
 Sales: 19, 27, 149, 619, 754  
 Shorthand: 4, 267, 399, 682, 836  
 Social Business: 474  
 Typewriting: 180, 734, 811  
**Court Reporter**: 469  
**Credit**: 1088

**Credit Instruments**: 1005  
**Cultural Values**: 462  
**Curricula**:  
 Bookkeeping: 711, 835, 965, 1048  
 Business Administration: 910  
 Business Education: 48, 57, 69, 79, 94, 111, 131,  
     156, 191, 202, 230, 284, 308, 311, 360, 385, 395,  
     422, 464, 483, 514, 538, 545, 561, 575, 594, 601,  
     608, 637, 655, 659, 664, 706, 728, 760, 768, 790,  
     870, 926, 938, 955, 984, 1020, 1053, 1064, 1074,  
     1092, 1104, 1114  
 Clerical: 379  
 Co-operative: 182  
 Junior College: 872, 970, 1065  
 Junior High School: 668, 773  
 Office Machine: 541  
 Private Business School: 85  
 Revision: 1130  
 Salesmanship: 59, 149, 832  
 Secondary School: 938  
 Secretarial: 679, 771  
 Shorthand: 629  
 Teacher Training: 282, 760, 807, 1034  
 Typewriting: 336

**D**

Dallas, Texas: 624  
 Davenport, Iowa: 445  
**Dealy** (*See Dvorak-Dealy*)  
 Degrees: 833  
 Delaware: 723, 1091  
 Denver, Colo.: 663  
 Detroit, Mich.: 622  
**Development** (*See History*)  
**Dictaphone Method—Typewriting**: 325, 643, 1038  
 Dictation: 335, 846, 879  
 Dictionary: 76  
**Direct Method—Pitman Shorthand**: 4  
**Directors of Business Education**: 118, 730  
**Distributive Education**:  
 Advertising: 63, 591, 785, 877, 882  
 Co-operative: 173, 277, 570, 884, 1073, 1126  
 Co-ordinators: 7, 319  
 Department Store: 840  
 George-Deen: 200, 616  
 History: 1131  
 Itinerant Teacher: 936  
 Merchandising (*See Merchandising*)  
 Retail Sales (*See Retail Sales*)  
 Salesmanship (*See Salesmanship*)  
 Salespeople: 529, 701, 727, 744, 832  
 Store Clerks: 1013  
 Survey: 1139  
**Doctor's Degrees** (*See studies that bear an asterisk (\*)*  
     in the Index of Institutions)  
**Drop-Outs**: 145, 650, 820  
**Duplication** (*See Articulation*)  
**Dvorak-Dealy**: 227, 358 (*See also Keyboard*)

**E**

East Chicago, Ill.: 134  
**Economics**: 797  
**Economic Social Background**: 42  
**Education and Business** (*See Business and Education*)  
**Efficiency Ratings—Stenographers**: 40

## BIBLIOGRAPHY OF RESEARCH STUDIES

- Elementary School Grades: 115, 597, 893  
 El Reno, Okla.: 137  
 Emergency Education: 60  
 Employers: 68, 107  
 Employment:  
     Clerical Workers: 308  
     Conditions: 531  
     Education: 124  
     Experience: 98, 1133  
     Initial: 31  
     Office: 935  
     Problems: 93  
     Relations: 10  
 Emporia, Kans.: 94  
 English: 108, 135, 417, 486, 521, 544, 584, 783, 919,  
     1016, 1033, 1100  
 Enrollment: 222  
 Equipment: 70, 152, 411, 541, 592, 748, 855, 1022  
 Errors—Typewriting: 30, 79, 227, 412, 490, 676, 698,  
     766, 777, 808, 827, 927, 1113  
 Ethical Conduct: 95  
 Evening Schools: 270, 484, 553, 812  
 Evolution (*See History*)  
 Executives:  
     School: 421, 815  
     Training: 869  
 Experience: 71, 98, 162, 259, 1037, 1133  
 Experiments:  
     Bookkeeping: 25, 253  
     Junior Business Training: 109, 161, 345, 948, 1108  
     Retailing: 800  
     Shorthand: 802, 820, 1110  
     Typewriting: 103, 115, 123, 429, 446, 523, 611,  
         649, 670, 676, 741, 893, 895, 1058  
 Extracurricular Activities:  
     Students: 1015  
     Teachers: 346, 617, 678
- F**
- Farmers: 533, 575  
 Field Trips—Junior Business Training: 749  
 Filing: 318  
 Films: 563, 853, 941  
 Florida: 327, 693  
 Follow-Up Plan: 477, 990  
 Follow-Up Studies:  
     College Graduates: 45, 153, 187, 231, 340, 432,  
         539, 1042  
     High School Graduates: 5, 22, 68, 119, 121, 143,  
         172, 204, 266, 322, 337, 348, 368, 393, 413, 431,  
         458, 463, 484, 498, 515, 594, 621, 622, 650, 685,  
         697, 715, 871, 872, 878, 940, 944, 983, 1040,  
         1047, 1082, 1101, 1106, 1130, 1133, 1135, 1146  
 Junior College Graduates: 1032, 1105  
 Foreign Languages: 12, 135  
 Functional Method—Shorthand: 35, 244, 851 (*See also Shorthand*)
- G**
- General Business Information (*See Business Information*)  
 General Education: 713  
 General Information, Knowledges, and Skills (*See Business Information*)
- Geography (*See Commercial Geography*)  
 George-Dean Act: 200, 616  
 Girls: 31, 41, 98, 150, 151, 166, 172, 179, 313, 743,  
     932, 1117  
 Glendale, Calif.: 111, 576  
 Government—Typists: 1058  
 Graduates:  
     College: 45, 153, 187, 231, 340, 432, 1042  
     High School: 5, 22, 68, 119, 121, 143, 172, 204,  
         235, 266, 322, 337, 348, 368, 393, 413, 431, 458,  
         463, 484, 498, 515, 594, 621, 622, 647, 650, 663,  
         685, 715, 812, 871, 872, 878, 940, 944, 983,  
         1040, 1047, 1082, 1101, 1106, 1130, 1133, 1135,  
         1146  
     Junior College: 1032, 1042, 1105  
 Greeley, Colo.: 63  
 Gregg Shorthand: 102, 208, 244, 260, 261, 275, 459,  
     488, 535, 606, 629, 677, 816, 851, 1025, 1122,  
     1148 (*See also Shorthand*)  
 Guidance: 37, 57, 147, 356, 467, 669, 990, 1070,  
     1117
- H**
- Habits: 566  
 Handbook of Business Education: 857  
 Handwriting (*See Penmanship*)  
 Happiness and Unhappiness—Stenography: 837  
 Heads of Department: 20, 361, 730, 1066  
 Higher Institutions (*See College Education*)  
 Historical Development (*See History*)  
 History:  
     Bookkeeping: 193, 662, 987  
     Business Education: 92, 137, 236, 286, 305, 307,  
         366, 400, 433, 442, 473, 507, 530, 540, 553, 554,  
         558, 693, 704, 727, 728, 746, 818, 830, 839, 924,  
         1081, 1120, 1144  
     College: 782  
     Distributive Education—Salesmanship: 727, 1073,  
         1131  
     Emergency Education: 60  
     Evening High School: 553  
     Junior Business Training: 239, 931, 991  
     Machine Reporter: 72  
     Negro: 1081  
     Private Business School: 883  
     Secretarial Practice: 1060  
     Shorthand: 163, 185, 629, 844, 1059, 1099  
     Teacher Certification: 300  
     Teacher Training: 760  
     Typewriting: 51, 844, 1024  
 Holyoke, Mass.: 354  
 Home Economics: 864, 1016  
 Homogeneous Grouping: 740  
 Housing: 152  
 Houston, Texas: 790
- I**
- Iowa: 12, 45, 121, 144, 200, 255, 344, 445, 575, 594,  
     655, 758, 883, 944, 999, 1002, 1003, 1006, 1085,  
     1114  
 Illinois: 2, 134, 158, 243, 284, 385, 445, 514, 551,  
     704, 705, 724, 729, 807, 877, 1048, 1109, 1139  
 Indiana: 139, 247, 287, 376, 468, 516, 984, 1086,  
     1123, 1146

Indianapolis, Ind.: 287, 1086  
 Industrial Education: 271, 497, 865  
 In-Service Training—Typists: 1058  
 Institutions of Higher Learning (*See College Education*)  
 Insurance: 601  
 Intellectual Values: 462  
 Intelligence:  
     Arithmetic: 1004  
     Occupational Level: 33  
     Quotient: 13, 420, 580, 620, 675, 677, 912, 934,  
       1125, 1132  
     Shorthand: 181, 420, 521, 677, 1132  
     Typewriting: 30, 181, 490  
 Interviews: 99  
 Issues—Business Education: 394, 731  
 Itinerant Teacher—Distributive Education: 936

**J**

Jamestown, N. D.: 408  
 Jamestown, Ohio: 538  
 Jersey City, N. J.: 57  
 Job Analysis: 10, 131, 935, 1013  
 Job Sheet Method: 602  
 Job Specifications: 840  
 John Locke: 512  
 Junior Business Training:  
     Activities: 437, 1084  
     Content: 75  
     Courses of Study: 443, 735, 805, 810, 991, 1079  
     Criteria: 981  
     Demands: 1112  
     Development: 239, 931, 991  
     Evaluation: 293, 437, 786  
     Evolution: 273  
     Experiment: 109, 161, 345, 948, 1108  
     Field Trips: 749  
     Improvement: 699  
 Junior High School: (*See Junior High School—Junior Business Training*)  
 Material: 100, 350, 948  
 Method: 109, 1108  
 Needs: 228, 1028  
 Overlapping: 1111  
 Philosophy: 90, 373  
 Placement: 759  
 Problem Method: 1108  
 Recitation Method: 1108  
 Status: 101, 287, 415, 500, 751  
 Survey: 296, 344, 414, 466, 672  
 Teacher's Manual: 505  
 Trends: 226  
 Trips: 749  
 Understanding: 23  
 Unit Plan: 824  
 Value: 112, 405  
 Workbooks: 690  
 Junior College Education: 48, 165, 220, 331, 450,  
     483, 493, 550, 552, 654, 703, 752, 868, 908, 952,  
     1032, 1065, 1105, 1127, 1137  
 Junior High School: 99, 101, 104, 130, 145, 221, 564  
     Arithmetic: 221  
     Articulation: 104, 620, 1111  
     Bookkeeping: 885, 1035  
     Business Education: 42, 47, 497  
     Business Law: 773

Junior High School (*Cont'd*)  
 Consumer Education: 291  
 Courses: 271, 455, 620, 1073  
 Curriculum: 668, 1098  
 Junior Business Training: 101, 228, 287, 414, 437,  
     534, 672, 751, 876, 1071, 1079, 1084, 1111  
 Penmanship: 794  
 Textbook: 455  
 Typewriting: 8, 279, 496, 532, 710

**K**

Kansas: 30, 31, 94, 249, 303, 364, 377, 656, 797, 1057  
 Kentucky: 276, 707, 782  
 Keyboard—Typewriter:  
     Dvorak-Dealy: 227, 358  
     Method: 133, 383, 687, 1075  
     Revised: 866  
     Shields: 125  
     Simplified: 691  
     Universal: 227, 358, 523  
 Korea: 156

**L**

Laboratory Course—Typewriting: 180  
 Lantern Slides: 941

Literature:  
     Advertising: 785  
     Business Education: 636  
     Consumer Education: 901  
     Sales: 785, 836  
     Secretarial: 207, 448  
     Shorthand: 625, 653  
     Social Business: 902  
     Typewriting: 55  
 Lomax, Paul S.: 1107  
 Los Angeles, Calif.: 209, 281, 332, 362, 766, 830  
 Louisiana: 231, 297, 339, 470, 498, 526, 745, 746,  
     850, 932, 956

**M**

Machine Reporter: 72  
 Maintenance—Equipment: 70  
 Management (*See Business Administration and Management and Business Organization and Management*)  
 Manuals:  
     Business Education: 857  
     Gregg: 816  
     Junior Business Training: 505  
 Maryland: 172, 395, 554, 723  
 Massachusetts: 354, 507, 839  
 Masters Degrees (*See studies that do not bear an asterisk (\*) in the Index of Institutions*)  
 Materials:  
     Bookkeeping: 253, 671, 823  
     Junior Business Training: 100, 350, 948  
     Retail Selling: 56  
     Salesmanship: 74  
     Shorthand: 52, 171, 645  
     Social Economic: 160  
     Typewriting: 649, 687, 1128  
 Mathematics: 534, 584, 815, 862, 1111  
 McLaughlin (*See Blackstone-McLaughlin*)  
 Mechanical Ability: 548

## BIBLIOGRAPHY OF RESEARCH STUDIES

- Merchandising: 195, 234, 277, 294, 365, 432, 485, 487, 503, 555, 570, 600, 630, 636, 641, 654, 826, 854, 884, 1011, 1126 (*See also* Distributive Education)
- Merritt Business School: 817
- Methods:
- Bookkeeping: 176, 247, 758, 823, 1041, 1052
  - Business Arithmetic: 721, 823
  - Business Education: 82, 237, 283
  - Junior Business Training: 109, 1108
  - Problem: 176
  - Project: 176
  - Shorthand: 49, 52, 167, 225, 244, 276, 299, 560, 820, 834, 851, 862
  - Typewriting: 67, 103, 133, 233, 310, 383, 387, 429, 434, 438, 568, 581, 643, 687, 738, 780, 792, 820, 881, 967, 1057, 1075
- Metronome: 646
- Mexico City: 804
- Michigan: 1, 241, 622, 793, 859, 891, 991, 1082
- Middle West: 106
- Minnesota: 98, 1053, 1077
- Mississippi: 288, 428
- Missouri: 144, 435, 821, 906, 939, 1042, 1136
- Monmouth County, N. J.: 379
- Montana: 1143
- Moral Implications: 430, 462
- Morale: 352
- Motivation: 1110
- N**
- National Education Association: 992 (*See also* Associations)
- Nationality: 829
- National Youth Administration: 71
- Nebraska: 347, 393, 423, 441, 466, 933, 955, 1028
- Needs:
- Community (*See* Community Needs)
  - Individual: 242
  - Junior Business Training: 228, 1028
  - Social: 212
  - Vocational: 217
- Negotiable Instruments: 73
- Negroes: 11, 41, 177, 666, 754, 762, 985, 1081
- Nevada: 650, 1062
- New Jersey: 57, 322, 337, 338, 379, 584, 587, 860, 1043
- New Mexico: 87, 390, 562
- New Orleans, La.: 932
- New York City, N. Y.: 41, 177, 307, 726, 900, 924, 1022, 1133
- New York: 41, 43, 50, 148, 177, 179, 307, 388, 415, 422, 463, 464, 491, 499, 647, 723, 725, 726, 732, 733, 734, 735, 847, 848, 863, 900, 924, 950, 1021, 1022, 1026, 1027, 1133
- Nichols, Frederick G.: 418
- Nonvocational Education: 120, 159, 254, 947
- Normal Schools (*See* College Education)
- North Carolina: 739, 762
- North Central Association: 381
- North Dakota: 398, 408
- Nyack, N. Y.: 464
- O**
- Oakland, Calif.: 817
- Objectives (*See* Business Education—Objectives)
- Objective Tests (*See also* Tests)
- Bookkeeping: 37
  - Business Law: 372
  - Typewriting: 139, 169
- Occupational:
- Analysis: 59a, 478a, 578
  - Level: 33
  - Opportunities: 219, 179, 235, 577
  - Records: 204
  - Status: 650
  - Studies: 54, 877
  - Surveys: 69, 96, 281, 443, 499, 812, 859, 1019, 1020, 1026, 1091, 1123, 1146
  - Training: 715
- Occupations:
- Accounting: 1008
  - Clerical: 158, 177, 379
  - Commercial: 188
  - Noncommercial: 546
  - Office Machine: 396
  - Study: 877, 1106
  - Trends: 924
- Office Dictation: 879
- Office Employment Tests: 209
- Office Machines: 164, 396, 404, 603, 610, 666, 748, 874, 1007, 1022
- Operators: 531, 688, 1086
- Office Practice: 110, 114, 148, 268, 388, 399, 451, 492, 587, 592, 602, 652, 661, 692, 709, 748, 841, 962, 1003, 1007, 1040, 1049
- Office Procedure: 99
- Office Standards: 457
- Office Training (*See* Office Practice)
- Office Work: 467
- Office Workers: 68, 283, 1000, 1001
- Analysis: 1096
  - Difficulties: 537
  - Duties: 516
  - Filing Activities: 318
  - Guidance: 1117
  - Survey: 1043, 1117
  - Training: 579
- Ohio: 20, 47, 92, 174, 182, 223, 312, 317, 355, 356, 369, 404, 411, 421, 439, 538, 616, 672, 679, 680, 855, 858, 917, 1092
- Oklahoma: 137, 170, 386, 964, 1046, 1081
- Oregon: 540
- Organization: 212, 552, 674, 709, 746, 793, 819
- Overlapping (*See* Articulation)
- P**
- Pacific Coast: 15, 168
- Parsons, Kans.: 30
- Part Method—Typewriting: 310, 383, 581, 792
- Part-Time Training: 173, 211, 737
- Pekin, Ill.: 385
- Penmanship: 359, 417, 525, 584, 677, 794
- Pennsylvania: 60, 271, 302, 315, 316, 433, 436, 519, 544, 565, 573, 592, 794, 798, 809, 810, 811, 812, 813, 943, 1068, 1120
- Personal Use:
- Bookkeeping: 262, 323, 391, 864, 1009
  - Shorthand: 229, 589, 770, 1056
  - Typewriting: 323, 770, 928
- Personality: 36, 171, 292, 761, 1023
- Personnel: 268, 617, 730

Philadelphia, Pa.: 436, 565, 798, 943, 983, 1120  
 Philippine Islands: 768  
 Philosophy:  
     Business Education: 394, 418, 465, 481, 590, 986,  
     1107  
     Junior Business Training: 90, 373  
 Pi Omega Pi: 757  
 Pitman: 4, 185 (*See also* Shorthand)  
 Pittsburgh, Pa.: 810, 811, 812, 813  
 Placement: 362, 477, 551, 900, 933, 990, 1019, 1117  
 Points of View—Business Education:  
     Conflicting: 394  
     Major Issues: 731  
 Portland, Ore.: 540  
 Postgraduate: 622, 817, 821  
 Practice Sets—Bookkeeping: 856  
 Practice Teaching: 427  
 Prediction of Success (*See* Prognosis)  
 Presbyterian Colleges: 1029  
 Private Business Schools: 85, 176, 222, 436, 595, 674,  
     782, 828, 831, 883, 930, 998, 1076, 1095, 1100  
 Problem Method—Junior Business Training: 1108  
 Prognosis:  
     Bookkeeping: 612, 720, 934, 995  
     Business Education: 569  
     Clerical Aptitude: 923  
     Occupational Level: 33  
     Shorthand: 238, 417, 420, 517, 640, 648, 667, 677,  
     867, 918, 10474, 1122, 1132  
     Typewriting: 496, 536, 548, 580, 607, 623, 775,  
     958, 995, 996  
 Progressive Education: 1145  
 Projects—Clerical: 71  
 Promotional Opportunities: 141  
 Psychological Aspects—Typewriting: 88  
 Publicity: 567  
 Puerto Rico: 706  
 Pupil: 12, 18, 34, 47, 1094  
     Ability: 842  
     Activity: 455  
     Business Education: 699  
     Interests: 564  
     Mobility: 1006  
     Selection: 885  
     Slow: 668  
     Social Background: 564

**R**

Rational Method—Typewriting: 568  
 Reading and Typewriting: 875, 989  
 Recitation Method:  
     Business Law: 862  
     Junior Business Training: 1108  
 Regents—New York State: 43  
 Religious Implications: 430  
 Reorganization—Business Education: 212  
 Research Studies:  
     Business Education: 64, 471, 525, 912  
     Typewriting: 142, 560  
 Retailing: 126, 144, 173, 825, 886 (*See also* Distributive Education, Retail Sales, Salesmanship)  
 Retail Sales: 39, 56, 126, 144, 173, 242, 277, 278,  
     470, 501, 503, 570, 619, 701, 712, 758, 761, 825,  
     832, 886, 1054, 1118 (*See also* Retailing, Salesmanship)  
 Retarded Students: 325

Rhode Island: 1098  
 Rhythm—Typewriting: 263, 611, 894  
 Rochester, N. Y.: 1027  
 Rock Island, Ill.: 445  
 Rural High Schools: 243, 262, 355, 376, 884, 899,  
     981, 1078

**S**

St. Louis, Mo.: 906  
 St. Paul, Minn.: 98  
 Salaries: 183  
 Salesmanship: 10, 19, 27, 59, 74, 146, 149, 178, 258,  
     321, 326, 406, 454, 528, 529, 673, 701, 727, 744,  
     755, 779, 785, 832, 852, 853, 921, 1013, 1040,  
     1073, 1085  
 Salina, Kans.: 31  
 San Antonio, Texas: 166, 480  
 San Francisco, Calif.: 1079, 1105  
 San Jose, Calif.: 146  
 Science: 497, 544, 584  
 Secretarial:  
     Bookkeeping: 26  
     Courses: 425, 1145  
     Curricula: 982  
     Duties: 1049  
     Literature: 207  
     Practice (*See* Secretarial Training)  
     Records: 204  
     Science (*See* Secretarial Training)  
 Secretarial Training: 62, 105, 148, 371, 388, 407, 492,  
     678, 699, 718, 747, 771, 819, 841, 990, 1049,  
     1060, 1141, 1145  
 Secretary:  
     Personal: 66, 736  
     Y. M. C. A.: 314, 642  
     Y. W. C. A.: 313  
 Segregation—Business Law: 959  
 Senior Business Training: 843  
 Service Shopping Reports: 529  
 Shorthand:  
     Achievement: 135, 251, 677  
     Activities: 778  
     Business College: 1076  
     Civil Service: 290, 917  
     Correlation: 181  
     Courses of Study: 4, 267, 399, 682, 836  
     Court Reporting: 469  
     Curricula: 629  
     Development: 163, 1099  
     Dictation: 335, 403  
     Drills: 359  
     Effectiveness: 542  
     English: 1033  
     Experiments: 802, 820, 1110  
     First-Year: 697, 918  
     Functional: 35, 244, 851  
     Graduates: 1040, 1082  
     Gregg: 102, 208, 244, 260, 261, 275, 459, 488,  
     535, 606, 629, 677, 816, 851, 1025, 1122, 1148  
     History: (*See* History—Shorthand)  
     Intelligence: (*See* Intelligence—Shorthand)  
     Literature: 625, 653  
     Materials: 52, 171, 645  
     Methods: 49, 52, 167, 225, 244, 276, 299, 560,  
     820, 833, 851, 862  
     Negro: 666

## BIBLIOGRAPHY OF RESEARCH STUDIES

- Shorthand (*Cont'd*)  
 Opportunity: 141  
 Personal Use: 229, 589, 770, 1056  
 Personality: 171  
 Pitman: 4, 185  
 Principles: 784  
 Problems: 298  
 Prognosis (*See* Prognosis—Shorthand)  
 Psychological Aspects: 88  
 Pupils: 34, 333, 503  
 Reading: 802  
 Rules: 722  
 Small High School: 750, 765  
 Speed and Accuracy: 1103  
 Standards: 845  
 Status: 526  
 Study: 128, 129, 837, 867, 1012  
 Survey: 836, 1099  
 Syllabication: 425, 734  
 Teaching: 382, 459, 1128  
 Tests: 260, 261, 535, 628, 648, 667, 756, 949, 988,  
       1122  
 Thomas: 1148  
 Tiny Books: 1110  
 Training: 729  
 Transcription: 3, 108, 198, 245, 521, 560, 627, 635,  
       645, 689, 846, 903, 920, 957, 1069, 1080, 1100  
 Trends: 653  
 Two-Year: 399, 609  
 Unit Method: 820, 862  
 Vocabulary: 208, 475  
 Vocational: 799  
 Vocational Information: 257, 799  
 Word Frequency: 475, 1025  
 Word List: 683  
 Sight Method—Typewriting: 1075  
 Sioux Falls, S. D.: 403  
 Small Business: 789  
 Small High Schools: 190, 243, 399, 647, 750, 765,  
       787, 799, 884, 902, 1057, 1090, 1114  
 Smith-Hughes Act: 200, 288  
 Smith Method—Typewriting: 568  
 Social Business: 197, 448, 474, 657, 901, 997, 1036,  
       1039  
 Social Implications: 430  
 Social Science: 1016  
 Social Use: 864  
 Socio Economic—Materials: 160, 1095  
 South Carolina: 266  
 South Dakota: 403  
 Spanish: 166  
 Speed and Accuracy—Typewriting: 29, 86, 88, 122,  
       169, 375, 416, 524, 532, 536, 593, 702, 764, 777,  
       975, 1103  
 Spelling: 486  
 Standardization:  
     Business Education: 201  
     Terminology: 206  
 Statements—Bookkeeping: 117, 847  
 Status (*See* Business Education and various subject  
       fields)  
 Stenographers: 40, 378, 577, 917, 949  
 Stenographic: 333, 368, 563, 729, 756, 919, 1080  
 Stenography: 837  
 Stenotyping: 1076  
 Stockton, Ill.: 2  
 Stroking Rate—Typewriting: 169
- Student (*See also* Pupil)  
 Ability: 814  
 Academic: 865, 896  
 Assistants: 165  
 Business Education: 865, 896  
 Interest: 664  
 Mental Abilities: 280  
 Needs: 876  
 Retarded: 325  
 Service: 913  
 Slow: 325, 615  
 Study Guides—Bookkeeping: 24  
 Success in Business Subjects: 978  
 Supervision (*See also* Administration)  
     Business Education: 353, 1093  
     Typewriting: 468, 742, 977  
 Surveys (*See* Business Education and various subject  
       fields)  
 Syllabi (*See* Courses of Study)  
 Syracuse, N. Y.: 179, 499
- T**
- Teacher:  
 Academic: 259  
 Activities: 183, 571  
 Association: 849  
 Business Education (*See* Business Education—  
       Teachers)  
 Certification: 192, 510, 788, 796, 889  
 Duties: 312, 617  
 Experience: 259  
 Itinerant: 936  
 Load: 902  
 Manuals: 505  
 Periods: 78  
 Problems: 386, 444, 863  
 Program: 2  
 Salaries: 183  
 Status: 338, 339, 544, 583, 584, 680, 809, 858,  
       1037, 1112  
 Success: 43  
 Supply and Demand: 175, 725, 726  
 Training (*See* Teacher Training)  
 Teachers Colleges (*See* College Education)  
 Teacher Training:  
     Business Education: 65, 83, 144, 168, 174, 183, 191,  
       366, 380, 381, 388, 421, 426, 477, 513, 807, 848,  
       909, 939, 1016, 1037, 1055, 1067, 1112  
     Curricula: 282, 807, 954, 997, 1034, 1055  
     Literature: 447, 448  
     Private Business School: 595  
     Survey: 301, 312, 338, 346, 439, 574, 858, 1037,  
       1042  
     Typewriting: 873  
 Tennessee: 269, 300, 559, 605, 744, 801, 936  
 Terre Haute, Ind.: 224, 516, 1123, 1146  
 Tests:  
     Achievement: 136, 260  
     Bookkeeping: 37, 136, 527, 586, 934, 961  
     Business English: 1061  
     Business Law: 73, 372  
     Clerical Ability: 17, 911  
     Objective: 37, 961  
     Office Employment: 209  
     Psychological: 248  
     Sales: 454

- Tests (*Cont'd*)  
 Shorthand: 260, 261, 535, 628, 648, 667, 756, 949, 988, 1122  
 Social Business Subjects: 1039  
 Standardized: 37, 372  
 Thurstone: 911  
 Typewriting: 139, 169, 264, 494, 536, 548, 580, 742, 904  
 Texas: 166, 296, 320, 426, 476, 480, 599, 617, 624, 747, 760, 790, 871  
 Textbooks:  
   Bookkeeping: 332, 556, 632, 644, 662, 929  
   Business Arithmetic: 58  
   Business Law: 50, 547  
   Consumer Education: 44  
   Junior High School: 455  
   Secretarial Practice: 105  
   Typewriting: 665, 1129  
 Thomas Shorthand: 1148  
 Thurstone—Clerical Test: 911  
 Time Factor  
   Transcription: 198  
   Typewriting: 88  
 Tiny Books—Shorthand: 1110  
 Touch Method—Typewriting (*See* Typewriting—Touch Method)  
 Transcription:  
   English: 108, 521, 560, 1069, 1100  
   Errors: 3, 245, 635, 689, 820, 903, 1100  
   Material: 627, 645, 1080  
   Mechanical Devices: 846  
   Shorthand (*See* Shorthand—Transcription)  
   Skill: 957  
   Survey—Courses: 920  
   Timing: 198  
 Trends:  
   Business Education: 44, 81, 226, 401, 423, 480, 558  
   Curriculum: 202  
   Occupational: 924  
   Secretarial Training: 718  
   Shorthand: 653  
   Typewriting: 1, 55, 614  
 Tucson, Ariz.: 500  
 Twentieth Century Bookkeeping: 38  
 Typewriters:  
   Noiseless: 741  
   Standard: 741  
 Typewriting:  
   Achievement: 78, 80, 123, 127, 139, 210, 358, 390, 532, 777, 1125  
   Advanced: 53, 180, 397, 609  
   Attainment: 596, 738  
   Awards: 446  
   Beginning: 18, 213, 342, 386, 583, 646, 649, 741, 743, 767, 922  
   Contests: 270, 774  
   Copy: 1140  
   Corrective Devices: 968  
   Correlation: 115, 181, 542  
   Correspondence: 1050  
   Courses of Study: 180, 734, 811  
   Curricula: 336  
   Dictaphone Method: 325, 643, 1038  
   Duties: 1121  
   English and Spelling: 486, 783  
   Erasing: 285  
 Typewriting (*Cont'd*)  
   Errors: 30, 79, 227, 412, 490, 676, 698, 766, 777, 808, 827, 927, 1113  
   Evaluation: 416, 778  
   Experiments (*See* Experiments—Typewriting)  
   Eye Span and Speed: 524  
   Fifth and Sixth Grades 893  
   General: 219  
   History: 51, 844, 1024  
   Initiative: 495  
   In-Service Training: 1058  
   Intelligence: 30, 181, 490  
   Intelligence Quotient: 675, 1125  
   Investigations: 1138  
   Junior College: 165, 279  
   Junior High School: 8, 496, 532, 710  
   Keyboard: 523, 687, 691, 866  
   Laboratory Course: 180  
   Lantern Slides: 941  
   Learning: 708, 769  
   Left-Handedness: 604  
   Literature: 55  
   Materials: 649, 687, 1128  
   Methods (*See* Methods—Typewriting)  
   Negro: 666  
   Objectives: 479, 1087  
   Part Method: 310, 383, 581, 792  
   Performance: 829  
   Personal Use: 323, 770, 928  
   Practice Teaching: 427, 895  
   Practice and Trends: 1, 55, 435, 614  
   Problems: 1097  
   Prognosis (*See* Prognosis—Typewriting)  
   Pupils: 18, 34, 563  
   Rational Method: 568  
   Reading Syllabus: 734, 875, 989  
   Relearning: 670  
   Research Studies: 142, 560  
   Resourcefulness: 1063  
   Results: 142, 1089  
   Reversals: 522  
   Rhythm: 263, 611, 894  
   Scores: 356  
   Seventh Grade: 597  
   Sight Method: 568  
   Skill: 363  
   Smith Method: 568  
   Speed and Accuracy (*See* Speed and Accuracy)  
   Status: 526, 573, 695, 873  
   Stroking Rate: 169  
   Study: 588  
   Supervision: 478, 742, 977  
   Teacher Training: 873  
   Teaching: 914  
   Tests (*See* Tests—Typewriting)  
   Textbooks: 665, 1129  
   Thinking: 861  
   Time Factor: 88  
   Touch: 125, 165, 246, 438, 893  
   Trends: 1, 55, 435, 614  
   Universal Keyboard: 227, 358  
   Unsupervised Practice—Typewriting: 213  
   Uses: 710, 1135  
   Values: 295, 336, 799  
   Visual Method: 438  
   Whole Method: 310, 383, 582, 791  
 Word Unit Method: 780

## BIBLIOGRAPHY OF RESEARCH STUDIES

Typists:  
Duties: 1121  
Training: 1058

**U**

United States: 51, 226, 366, 414, 442, 447, 451, 465,  
473, 510, 530, 531, 558, 574, 590, 633, 634, 752,  
772, 796, 831, 849, 883, 889, 908, 920, 938, 945,  
974, 987, 1036, 1051, 1059, 1070, 1073, 1102,  
1124, 1126, 1144

Unit Method—Shorthand: 820, 862

Unit Plan:

Business Education: 728  
Dictionary Study: 76  
Junior Business Training: 824  
Universal Keyboard—Typewriting: 227, 358  
University (*See* College Education)  
Unsupervised Practice—Typewriting: 213  
Upper Darby, Pa.: 315, 316  
Utah: 1065

**V**

Vineland, N. J.: 337

Virginia: 46

Visual Aids: 89, 140, 563, 853, 941

Visual Method—Typewriting: 438

Vocabulary:

Arithmetic: 221  
Bookkeeping: 946, 1115  
Business Education: 795, 946  
Business Law: 73, 456  
Phrasing—Gregg Shorthand: 102  
Shorthand: 208, 475

Vocational Education:

Bookkeeping: 218, 391, 431, 460, 1134  
Business Education: 159, 214, 215, 217, 511, 520,  
622, 776, 1062, 1137

Vocational Education (*Cont'd*)  
Curriculum: 686  
Distributive Education: 39, 173  
Evening School: 271  
Federal Aid: 969  
Graduates: 940  
Guidance: 147, 467  
Information: 257  
Office Workers: 1001  
Possibilities: 647  
Shorthand: 799  
Training: 107, 714, 791, 915

**W**

Washington: 199, 367, 1072  
Washington, D. C.: 11, 116, 457, 532, 818  
Wausau, Iowa: 121  
Westchester County, N. Y.: 148  
Westernport, Md.: 395  
West Virginia: 1014  
Whole Method—Typewriting: 310, 383, 582, 792  
Wilmington, Del.: 1091  
Wisconsin: 348, 460, 711, 806, 902  
Women: 177, 274  
Word Frequency—Shorthand: 475, 1025  
Word Lists:  
Medical: 196  
Shorthand: 683  
Word Unit Method—Typewriting: 780  
Workbook—Junior Business Training: 690  
W.P.A.—Program: 724  
Wyoming: 6, 466, 630

**Y**

Y.M.C.A.—Secretaries: 314, 642  
Y.W.C.A.—Secretaries: 313

## INDEX OF INSTITUTIONS

(Doctoral dissertations are prefixed by an asterisk (\*). The numbers refer to items in the Author and Research Study Index, not to pages.)

### A

- Alabama, University of, 97, 956  
American University, 88  
Arizona, University of, 14, 500, 901

### B

- Ball State Teachers College, 287, 482, 795, 805, 1101  
Baylor University, 747  
Boston College, 140, 239, 258, 268, 442, 626, 629,  
709, \*851  
Boston University, 76, 89, 153, 163, 172, 212, 230,  
298, 341, 441, 507, 626, 629, 688, 838, 839,  
1039, 1041, 1098, 1127  
Brown University, 44  
Bucknell University, 433  
Buffalo, University of, 50, 324, 361, 602, 903

### C

- California, University of, 594, 124, 478a, 649, 1137  
Catholic University of America, 611  
Chicago, University of, 123, 125, 154, 169, 306, 349,  
382, 522, 598, 610, 704, 705, 715, 724, 802,  
829, \*973.  
Cincinnati, University of, 16, 47, 134, 363, 404, 410,  
413, 421, 429, 431, 439, 458, 475, 501, 672, 677,  
679, 680, 748, 1017, 1094  
Clark University, \*545  
College of New Rochelle, 913  
College of the City of New York, 77, 185, 196, 307,  
568, 634, 885, 1145.  
Colorado, University of, 370, 372, 389, 514, 535, 601,  
656, 702, 711, 816, 828, 862, 929, 932, 940  
Colorado State (Teachers) College of Education, 6, 7,  
19, 49, 56, 58, 63, 74, 94, 107, 112, 132, 162,  
186, 187, 211, 215, 237, 242, 244, 284, 288, 292,  
293, 329, 336, 343, 345, 368, 370, 372, 385, 389,  
390, 398, 408, 445, 465, 466, 474, 476, 509, 513,  
534, 570, 572, 592, 630, 650, 681, 685, 689, 708,  
759, 764, 797, 799, 870, 873, 884, 887, 908, 920,  
928, 979, 1010, 1014, 1028, 1029, 1030, 1038,  
1050, 1053, 1055, 1062, 1064, 1103, 1106, 1116,  
1143  
Columbia University. Teachers College, 225, 454,  
\*472, 618, \*642, 720, 727, 770, \*837, 935, \*1080

- Cornell University, 53, 904, 1104  
Creighton University, 962

### D

- Denver, University of, 384, 393, 461, 493, 520, 663,  
668, 974  
Detroit, University of, 986  
Drake University, 12, 143, 218, 344  
Duke University, 844, 969

### E

- East Texas State Teachers College, 232, 296, 340.  
Emory University, 147.

### F

- Florida, University of, 651, 693  
Florida State College, 327  
Fordham University, 615, 620, 784, \*886

### G

- George Peabody College for Teachers, 46, 286, 545,  
559, 834  
George Washington University, 42, 108, 116, 122,  
130, 184, 273, 378, 400, 504, 532, 687, 749, 818,  
1058, 1140

### H

- Hampton Institute, 985  
Harvard University, \*530, \*952, \*1117, 1132  
Hawaii, University, 192, 897  
Howard University, 11, 252  
Hunter College, 840

### I

- Illinois, University of, 248, 380, 1144.  
Indiana State Teachers College, 106, 224, 516, 571,  
608, 667, 876  
Indiana University, 33, 75, 104, 138, 139, 142, 233,  
247, \*277, 289, 339, 351, 524, 671, \*730, 807,  
961, 1003, 1086, 1123, 1124, 1146  
Iowa, University of, 2, 3, 29, 32, 35, 37, 40, 45, 64, 65,  
70, 81, 90, 96, 100, 101, 113, 117, 119, 121, 127,  
129, 133, 141, 144, 155, 164, 165, 171, 178, 200,  
205, 206, 213, 216, 219, 240, 250, 251, \*253,  
\*254, 255, 257, 259, 262, 285, 290, 299, 318,  
333, 334, 335, 339, 374, 376, 381, 387, 391, 396,  
403, 409, 416, 427, 438, 447, 455, 460, 467, 477,  
486, 489, 490, 492, 495, 505, 506, 527, 531, 533,  
542, \*546, 550, 551, 560, 567, 575, 593, 594, 607,  
613, 628, 631, 655, 676, 678, 684, 694, 698, 700,  
712, 719, 722, 729, 750, 752, 753, 754, 756, 758,  
762, 773, 778, 780, 796, 806, 821, 827, 832, 843,  
856, 864, 874, 879, 883, 891, 902, 909, 912, 922,  
927, 930, \*938, 942, 944, 948, \*954, 968, 977,  
999, \*1006, 1031, 1061, 1063, 1066, 1075, 1076,  
1081, 1083, 1085, 1109, 1111, 1114, 1118, 1121,  
1135, 1136, 1139, \*1141, 1142, 1148  
Iowa State College, 646

### J

- Johns Hopkins University, 497, 743, 937

## BIBLIOGRAPHY OF RESEARCH STUDIES

**K**

- Kansas, University of, 31, 249, 303, 304, 392, 562, 566, 627, 686, 714, 768, 976, 981, 1057  
 Kansas State College, Fort Hays, 1037  
 Kansas State College of Agriculture and Applied Science, 606  
 Kansas State Teachers College, Emporia, 180, 894, 1037.  
 Kansas State Teachers College, Pittsburg, 30, 377, 405, 596, 738, 803, 899  
 Kentucky, University of, 276, 309, 364, 373, 664, 707, 782, 1073

**L**

- Lawrence College, 321  
 Louisiana State University, 231, 297, 428, 470, 498, 517, 526, 579, 745, \*746, 850, 905, 914  
 Louisville, University of, 420  
 Loyola University, 115

**M**

- Maine, University of, 5  
 Marquette University, 619  
 Maryland, University of, 395, 401, 554  
 Marywood College, 462  
 Massachusetts State College, 326, 580, 623, 959  
 Miami University, 102  
 Michigan, University of, 1, 28, 38, 103, 179, 235, 243, 245, 399, 435, 479, 494, 537, 563, 612, 621, 622, 742, 789, 793, 859, 867, 878, 957, 991, 1082  
 Minnesota, University of, 68, 193, 282, 313, \*923, 1049, 1077.  
 Missouri, University of, 939

**N**

- Nebraska, University of, 52, 61, 62, 159, 167, 202, 203, 347, 423, 444, 576, 955, 1097  
 New Hampshire, University of, 446  
 New Mexico, University of, 788  
 New York State College for Teachers, 43, 463, 464, 647, 697, 777, 896, 975, 1021, 1022, 1033, 1054  
 New York University, 21, 23, \*27, 41, 57, 105, 118, \*156, 177, \*182, \*188, \*197, 260, 261, 271, 275, \*300, \*302, \*322, 346, 357, 383, 388, \*394, \*414, 415, 419, 459, 488, 491, \*499, 521, 541, 543, 544, 547, 581, 582, 583, \*584, 586, \*587, \*591, 632, 643, 644, 658, \*661, 662, 665, 699, 701, 706, 710, \*723, \*725, 726, \*740, 765, 809, \*825, 835, \*852, \*857, 858, 860, 866, 898, 900, \*924, 925, 926, 964, \*965, 966, 971, 982, \*1002, \*1016, \*1034, 1035, \*1036, \*1042, \*1044, 1092, 1095, 1133, \*1147  
 North Dakota, University of, 161, 236, 265, 397, 772, 963  
 North Texas State Teachers College, 9, 617, 760  
 Northwestern University, 998, 1040, 1048

**O**

- Ohio State University, 22, 71, 73, 92, 135, 175, 198, 223, 311, \*356, 406, 538, 604, 609, 696, 713, 855, 888, 915, 946, 958, 984, 1007, 1056, 1060, 1070, 1078, 1115, 1130, 1131

- Ohio University, 174, 317, 355, 411, 443, 616, 774, 787, 815, 824, 861, 993  
 Oklahoma, University of, 201, 418, 556, 792  
 Oklahoma Agricultural and Mechanical College, 85, 93, 137, 170, 173, 272, 325, 330, 371, 386, 418, 548, 590, 603, 690, 695, 716, 731, 757, 916, 992, 1000, 1024, 1046, 1107.  
 Oregon, University of, 540, 614, 653, 1087, 1108  
 Oregon State Agricultural College, 72

**P**

- Peirce School of Business Administration, 595  
 Pennsylvania State College, 456, 515, 585  
 Pittsburgh, University of, 18, 20, 25, 59, 91, 120, 126, 128, 149, 195, 208, 294, 318, 352, 365, 379, 412, 485, 487, 503, 518, 519, 555, 564, 589, 600, 635, 641, 648, 669, 683, 761, 781, 783, 853, 854, 907, 921, \*989, 1011, 1018, \*1069, 1129  
 Purdue University, 1020

**R**

- Rochester, University of, 1027  
 Rutgers University, 337, \*338, 424, \*804, 820, 1004, 1119

**S**

- St. John's University, 422  
 Sam Houston State Teachers College, 871  
 Simmons College, 666  
 Smith College, 354  
 South Carolina, University of, 266  
 South Dakota, University of, \*183, 217, 814  
 Southern California, University of, 8, 10, 15, 24, 26, 48, 51, 55, 66, 78, 80, 95, 99, 110, 111, 160, 168, 176, 204, 207, 209, 220, 222, 226, 229, 234, 264, 279, 281, 291, 295, 305, 308, 331, 350, 353, 362, \*366, 367, 407, 425, 432, 434, 448, 450, 451, 452, 469, 473, 478, 481, 484, 496, 510, \*511, 523, 528, 552, 553, 557, 576, 597, 605, 625, 633, 645, 654, 657, 659, 703, 717, 718, 721, 751, 766, 767, 771, 775, 779, 785, 808, 819, 830, 842, 846, 849, 865, 868, 872, 875, 880, 890, 892, 911, 933, 941, 945, 947, 987, 995, 1015, 1019, 1023, 1025, 1059, 1065, 1071, 1074, 1090, 1093, 1110, 1125, 1126, 1134  
 Southern Methodist University, 426, 440, 512, 549, 624, 776, 822, 833, 882  
 Southwest Texas State Teachers College, 480  
 Stanford University, 86, 114, 228, 301, 342, 660, 737, 741, \*791, 817, 881, 895, 919, 978, 980, 1045, 1079, 1105  
 State College of Washington, 199, 246, 457, 1122  
 Syracuse University, 148, 312, 863, 950, 1026, 1032, 1112

**T**

- Temple University, 4, 13, 60, \*109, 328, 430, 436, 437, 449, 539, 565, 573, 640, 673, \*674, 826, 943, 983, 1005, 1043, 1084, 1091, 1120, 1138  
 Tennessee, University of, 269, 319, 483, 508, 588, 744, 801, 936, 990, 1012, 1047, 1096, 1102  
 Texas, University of, 36, 152, 166, 270, 652, 790, 823, 836, 841, 931, 970, 1001, 1099

Texas College of Arts and Industries, 67  
Texas State College for Women, 953  
Texas Technological College, 87

**V**

Virginia Polytechnic Institute, 910

**W**

Washington, University of, 68, 69, 131, 227, 323,  
358, 558, 670, 691, 1009, \*1089  
Washington University, 34, 375, 536, 1013  
West Texas State Teachers College, 599

West Virginia University, 967  
Western Kentucky State Teachers College, 191, 889,  
997

Western Reserve University, 917  
Western State College 1113  
Western State Teachers College, 1100  
Wichita, University of, 574

Wisconsin, University of, 54, 136, \*210, 728, 877,  
1052, \*1088

Wittenberg College, 238, 369  
Wyoming, University of, 181

**Y**

Yale University, 214, \*314